Volunteer Position: Marketing, Social Media & Fundraising

Project ECHO (Entrepreneurial Concepts Hands-On!) is a small nonprofit dedicated to bringing experiential entrepreneurship education to middle and high school students. Through hands-on, project-based programs, students learn to think creatively, solve real-world problems, and explore potential college and career paths. Our programs conclude with an annual Teen Entrepreneurs' Business Plan Competition.

Role Overview

Project ECHO is seeking a motivated and dependable volunteer to support our Marketing, Social Media, and Fundraising efforts as we prepare for our annual Teen Entrepreneurs' Business Plan Competition. This high-impact role is ideal for individuals seeking meaningful, resume-building experience.

Key Responsibilities that will Build Your Portfolio

- Create and schedule social media posts
- Assist with marketing materials, including the competition event program
- Support outreach and follow-up with volunteers and donors
- Help keep communications and timelines organized
- Attend one required weekly meeting

Ideal Candidate

- Current high school student, college student or recent grad
- Strong written communication and organizational skills
- Reliable and deadline-oriented
- Interest in marketing, communications, or nonprofit work
- Able to commit approximately 8-10 hours weekly now through June 30.

Schedule & Work Environment

- Fully remote
- Flexible schedule
- 8-10 hours weekly now through June 30
- Volunteers provide their own equipment; no reimbursement for technology purchases

Professional Experience & Recognition

This is a volunteer position. A letter of recommendation may be requested upon successful completion, along with a professional reference.

To Apply

Turn this recruitment notice into an Instagram post and send it with your resume to:
Diane Quast, Executive Director: dquast@projectecho.org

For more information, visit www.projectecho.org